



BOARD OF DIRECTORS

BOARD BRIEFS –September 25, 2017

ROLL CALL

Board Members Present: Dr. Richard Graham, President; Ann Campbell, Vice President; Marilyn Koenninger; Rainer Houser; and Trish Kellogg. Darlene Stickel and Steve Wrightson were excused.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by President Richard Graham at 3:00 p.m. on September 25, 2017, with a quorum of five members present.

REPORTS AND DISCUSSION

- Early Head Start Program Report: Jodi Wall, *Executive Director of Early Care and Education*, reviewed the Early Head Start (EHS) monthly report and shared a success story about a family and their son who began in EHS in 2013, transitioned into the ECEAP preschool program, and he started kindergarten this September. Additionally, they are working to fill 145 ECEAP slots that are primarily part day. The program secured a site for an early learning center in Kalama, Washington.
- Business and Financial Management Report – House Bill 2242: McCleary Impacts: Gavin Hottman, *Assistant Superintendent, CFO, Business and Financial Management* provided an overview of House Bill (HB) 2242, intended to fully fund the state's program for basic education. Discussion took place regarding the new education funding formulas, as well as, how this will affect school districts in the ESD 112 region.
- Superintendent Tim Merlino briefed the board on the following:
 - A. STEM Network: Since the last board meeting, 13 school districts have joined the STEM Network. There are now 24 out of 30 school districts in the ESD 112 region participating in the STEM Network.
 - B. ESD 112 Website: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared that her department is in the process of building a new ESD website and a refresh of the ESD 112 brand.
 - C. Meeting with OSPI: Tim and Gavin met with OSPI and governor staff members to review and discuss House Bill 2242.
 - D. Early Learning Centers: Provided an update on the Ridgefield site and noted EHS leased a storefront for a new early learning center in Kalama.
 - E. Construction Services Group: Construction Services Group (CSG) has received requests for assistance from school districts in Oregon.
 - F. Transfer of Territory: Received a request for transfer of territory in Green Mountain and Battle Ground school districts. The districts will be meeting next week to discuss the request. Additionally, the La Center and Ridgefield school districts are working to settle a transfer of territory request.
 - G. Regional Superintendents Meeting: The first regional superintendent meeting of the new school year was held September 15. The group spent the majority of the meeting discussing HB 2242.
 - H. AESD Legislative Proposal: The ESDs are seeking additional fiscal support in next year's legislative package.
 - I. ESD Board Elections: Current board members representing Districts 2, 4, and 6 are running unopposed in this year's election. Election voting by ballot is October 1-16, 2017.

- J. Opioid Prevention Grant: Prevent Coalition received a \$100K opioid prevention grant for Clark and Klickitat counties.
- K. WSSDA Newsletter: The WSSDA Newsletter featured a state budget flyer created by the ESD 112 communications department.
- L. AESA Educators' Call to Action Conference: Two board members and three cabinet members will represent ESD 112 at the educator's conference in Washington, D.C. this week. They are scheduled to participate in a White House tour and meet with the Washington state senators and congressional representative.
- Employee Recognition: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. ESD Connects Diaper Drive: ESD Connects is hosting the first ever diaper and wipes drive to benefit ESD 112 programs.
 - B. September Kick-Off Meeting: A group photo from the kick off meeting was featured.
 - C. Print Center Record: The Print Center set a new record for \$99,000 in printing in one month. The board recognized Julie Gaetze, *Print Center Manager*; Tonya Perry, *Print Assistant*; Karl Parker, *Playback Operator*; and Karen Ball, *Temporary Employee* for this achievement.
 - D. ECEAP Staff Recognition: Katrina Alderman, *ECEAP Services Coordinator*, was recognized by an ESD employee for helping her become aware that she qualified for services from ECEAP after gaining temporary custody of her four-year-old grandson. Becky Erickson, *Lead Teacher for Early Care and Education*, and Jennifer Jones, *Family Support Specialist*, were recognized for assisting the employee when she began the program.
 - E. Donuts with the Director: "Donuts with the Director" was introduced as part of the ESD 112 Agency Culture Initiative. ESD employees receive an invite to have donuts, coffee, and a conversation with the Superintendent during their birthday month. A photo from the first session in September was featured.
 - F. Steve Wrightson Retirement: Photos from Board Member, Steve Wrightson's, retirement event were featured.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – August 29, 2017, ESD 112 Personnel Activity Reports for September 2017, ESD 112 and SWCCC Expenditure Reports for August 2017, and Early Head Start expenditure reports for August 2017.
- **Motion passed** to approve the Early Head Start Annual Self-Assessment as presented.
- **Motion passed** to approve the Early Head Start Grant Continuation Application as presented.
- **Motion passed** to approve the proposed revisions to Board Policy 6210 – Purchasing – Authorization and Control (Prior Policy No. 405 – Purchasing) as presented.
- **Motion passed** to approve the proposed revisions to Board Policy 6211 – Purchasing – Procurement (Prior Policy No. 405 – Purchasing) as presented.
- **Motion passed** to approve the proposed revisions to Board Policy 6225 – Public Works as presented.
- **Motion passed** to approve proposed revisions to Board Policies 3000 – Student Series – Phase 3 as presented.
- **Motion passed** to approve the proposed revisions to Board Policy 5411- Vacation as presented.
- **Motion passed** to approve Board Resolution R.17.11 – In the Matter Approving Conditional Certificates Traffic Safety Education and Special Education as presented.
- **Motion passed** to approve the AESD FY 2017-18 Proposed Budget and Dues as presented.
- *First reading* of proposed revisions to Board Policies 3000 – Student Series – Phase 4 was reported by Eliza Cornelison, *Human Resources Employment Specialist*. The final reading and approval will be requested at the next board meeting

PUBLIC AND BOARD COMMENTS

- Correspondence file reviewed by the board.

- Steve Wrightson Retirement Party: August 30, 2017 – attending board members commented on the event.
- AESD Executive Board Meeting: September 18, 2017 – Rainer Houser attended and commented on the meeting.

CALENDAR ITEMS

- AESA Educators' Call to Action – Federal Advocacy Conference – Washington D.C. – September 27-29, 2017
- Park Crest Early Learning Center Tour – Park Crest ELC – October 5, 2017 – 10:00 a.m.
- WSSDA Fall Regional Meeting – J.A. Wendt Elementary (Wahkiakum) – October 16, 2017 – 6:00 p.m.
- ESD 112 Board of Directors' Business Meeting – ESD 112 – October 24, 2017 – 3:00 p.m.
- AESD Executive Board Meeting – Bellevue – November 16, 2017 – 3:00 p.m.
- ESD 112 Board of Directors' Business Meeting – ESD 112 – November 21, 2017 – 3:00 p.m.
- AESA 2017 Annual Conference – San Antonio, Texas – November 29 – December 2, 2017
- ESD 112 Board of Directors' Business Meeting with ESD Connects – FVNT Red Cross Building – December 12, 2017 – 11:30 a.m.

ADJOURNMENT

The meeting adjourned at 5:27 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.