



BOARD OF DIRECTORS

BOARD BRIEFS –August 29, 2017

ROLL CALL

Board Members Present: Dr. Richard Graham, President; Ann Campbell, Vice President; Marilyn Koenninger; Darlene Stickel; Rainer Houser; Trish Kellogg; and Steve Wrightson.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by President Richard Graham at 3:03 p.m. on August 29, 2017, with a quorum of seven members present.

REPORTS AND DISCUSSION

- Student and School Success Program Report: Kathy Whitlock, *Executive Director of School Success*; Molly Daley, *Math Coordinator*; Effie Triol, *K-4 Literacy Coordinator*; Kristina Wambold, *Digital Learning Coach*; Marlene Gonzalez, *REACH Program Coordinator*; and Mike Esping, *Coordinator of Education Initiative and Professional Learning*, provided an overview of services provided including curriculum development, education initiatives, nConnect, REACH 21st Century, registration and clock hours, Science Materials Center, Southwest Washington STEM Network, prevention and intervention programs, Alternative Route to Certification (ESD-U), computer science grants, AESD Initiative Work, continued support in science, math, technology, and English language arts, and mental health services.
- AESD 2019 Annual Conference Planning: Ann Campbell and Rainer Houser are representing the board in the 2019 AESD Annual Conference Planning meetings. They commented on the process of developing a conference theme. Heidi Barnes, *Director of Creative and Web Development*, shared a presentation highlighting the proposed conference theme. The planning committee will continue to meet on a regular basis and provide feedback to the board.
- Early Head Start Program Report: Jodi Wall, *Executive Director of Early Care and Education*, reviewed the Early Head Start (EHS) monthly report. She noted they are in the process of hiring additional employees for the EHS center based programs. The Park Crest Early Learning Center opened in June and they are looking to secure a site for an early learning center in Kalama.
- Superintendent Tim Merlino briefed the board on the following:
 - A. Washington State Budget: The Washington State capital budget is delayed. Discussion took place regarding the new education funding formula, as well as, how the budget will affect school districts in the ESD 112 region. Tim and Gavin Hottman, *Assistant Superintendent, CFO, Business and Financial Management*, plan to travel to the Office of Superintendent of Public Instruction (OSPI) to discuss how the changes are affecting the districts.
 - B. Special Education Funding: Special education funding was increased from 12.7% to 13.5%.
 - C. Park Crest Early Learning Center: Discussed applying for funds to purchase the Park Crest Early Learning facility when the Washington State capital budget is approved.
 - D. Health Insurance: Sought insurance bids from Regence Blue Cross Blue Shield and Kaiser Permanente for the upcoming year and discussed the proposed increase for insurance rates. Tim will provide more details at the September board meeting.
 - E. Regional Committee: A petition to Transfer of Territory was received for Battle Ground and Green Mountain school districts.

- F. AESA Call to Action Conference: Tim Merlino, Ann Campbell, Rainer Houser, Loy Dale, *Assistant Superintendent School and Agency Operations*, and Mike Nerland, *Assistant Superintendent Teaching and Learning*, will be attending the Call to Action conference in Washington D.C. in September. The ESD Federal Platform remains much the same as last year. In the process of updating the talking points pamphlet and will share the updated version with the board at the September board meeting.
- G. ESD Board Elections: OSPI Call to Election Notice was announced on August 25 for ESD Board of Directors for districts 2, 4, and 6. The Declaration of Candidacy forms for each candidate will be filed with OSPI September 1-16, 2017. Election voting by ballot is October 1-16, 2017.
- H. Board to Board: Sought feedback from the board on what they would like to see included in future editions.
- I. Program Additions: Battle Ground School District is adding seven new Grow and Learn Programs.
- J. STEM Network: The STEM Network met with Cowlitz County and Wahkiakum districts to discuss increasing the number of student internships. They plan to visit districts in the Gorge, Naselle-Grays River Valley, and Toutle Lake to discuss the benefits of joining the STEM Network. The goal is to have all districts in the ESD 112 region become involved and members of the STEM Network.
- K. Quest Academy: Quest Academy opening after Labor Day. There are 28 student enrolled and 15 referrals.
- K. Retirement Event: Reminder the Fire District 3 retirement event honoring ESD Board Member, Steve Wrightson, will be held August 30 at Camas Meadows.
- L. Park Crest Tour: A VIP tour is scheduled for October 5, 2017 at 10:00 a.m.
- Employee Recognition: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. STEPS Graduation: Photos from STEPS Graduation in Longview were featured.
 - B. End of Year Celebration: Photos from the End of Year Celebration were featured.
 - C. Washington School for the Deaf: Laura Martin, *Graphic/Web Designer*, was recognized for creating the new website for the Washington School for the Deaf.
 - D. New Employees Board: The human resources department was recognized for hosting a career fair and for their hard work filling dozens of vacancies.
 - E. ESD Connects Eclipse Viewing Party: Photos from the ESD Connects Eclipse Viewing Party were featured.
 - F. Chalk the Walk: Michele Larsen, *Communications Manager*, was featured in the *Columbian* and recognized by the board for the “Chalk the Walk” event.
 - G. Alternate Routes: Alternate Routes and upcoming “ESD U” were featured in the *Columbian*.
 - H. Staff Recognition: Sarah Coomber, *Communications Manager*, received a treasure box made by a retired Kelso teacher after she featured his work in a story for the district newsletter.
 - I. Senator Murray’s Staff Visits Park Crest Early Learning Center: Photos from Senator Murray’s staff members visiting Park Crest Early Learning Center were featured.
 - J. 2017 School Safety Summit: Scott LaBar, *Senior Loss Control Specialist*, was recognized by the board for a successful School Safety Summit. There were 460 attendees representing 13 school districts, three private schools, two state schools, ESD 112, Quest Academy, and community partners.
 - K. Farewell: Photos from the farewell event honoring Frank Fiolek, *Custodial Supervisor*, who is relocating to Arizona after 14 years of service at ESD 112.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors’ Meeting – June 28, 2017, ESD 112 Personnel Activity Reports for July/August 2017, ESD 112 and SWCCC Expenditure Reports for June/July 2017, and Early Head Start expenditure reports for June/July 2017.
- **Motion passed** to approve revision to Board Policy 3000 Series – Phase 2 as presented.
- **Motion passed** to approve Board Resolution R.17.10 – In the Matter of Approving Conditional Certificate Temporary Out of Endorsement Special Education Assignment as presented.
- **Motion passed** to approve Out of State Board Travel as presented.

- *First Reading* of proposed revisions to Board Policy 6210 – Purchasing – Authorization and Control (Prior Policy No. 405 – Purchasing) was reported by Patty Pepin, *Controller*. The final reading and approval will be requested at the next board meeting.
- *First Reading* of proposed revisions to Board Policy 6211 – Purchasing – Procurement (Prior Policy No. 405 – Purchasing) was reported by Patty Pepin, *Controller*. The final reading and approval will be requested at the next board meeting.
- *First Reading* of proposed revisions to Board Policy 6225 – Public Works was reported by Patty Pepin, *Controller*. The final reading and approval will be requested at the next board meeting.
- *First Reading* of proposed revisions to Board Policies 3000 – Student Series – Phase 3 was reported by Marnie Allen and Eliza Cornelison, *Human Resources Employment Specialist*. The final reading and approval will be requested at the next board meeting.
- *First Reading* of proposed revisions to Board Policy 5411- Vacations was reported by Marnie Allen. The final reading and approval will be requested at the next board meeting

PUBLIC AND BOARD COMMENTS

- Correspondence file reviewed by the board.

CALENDAR ITEMS

- AESD Executive Board Meeting – PSESD – September 18, 2017 – 12:00 p.m.
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – September 25, 2017 – 3:00 p.m.
- AESA Educators’ Call to Action – Federal Advocacy Conference – Washington D.C. – September 27-29, 2017
- Park Crest Early Learning Center Tour – Park Crest ELC – October 5, 2017 – 10:00 a.m.
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – October 24, 2017 – 3:00 p.m.
- AESD Executive Board Meeting – Bellevue – November 16, 2017 – 3:00 p.m.
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – November 21, 2017 – 3:00 p.m.
- AESA 2017 Annual Conference – San Antonio, Texas – November 29 – December 2, 2017
- ESD 112 Board of Directors’ Business Meeting with ESD Connects – FVNT Red Cross Building – December 12, 2017 – 11:30 a.m.

ADJOURNMENT

The meeting adjourned at 5:23 p.m.