



BOARD BRIEFS –August 22, 2016

ROLL CALL

Board Members Present: Trish Kellogg, President; Richard Graham, Vice President; Ann Campbell; Marilyn Koenninger; Darlene Stickel; and Rainer Houser. Steve Wrightson was excused.

CALL TO ORDER

The ESD 112 Board of Directors' Special meeting was called to order by President Trish Kellogg at 3:00 p.m. on August 22, 2016, with a quorum of six members present.

INTRODUCTION AND RETIREMENT RECOGNITION

Kirk Pawlowski, *Director of Construction Services Group*, introduced and recognized *Budget Specialist*, Pat Cunningham's retirement. Pat worked for ESD 112 for 23 years. She was presented with a crystal apple.

REPORTS AND DISCUSSION

- 2019 AESD Annual Conference Planning: Tim Merlino, *Superintendent*, introduced Shiloh Kauzlarich, *AESD Conference and Events Planner*, who shared a presentation on the proposed hosting properties for the 2019 AESD Annual Conference; celebrating 50 years of service statewide for ESDs.
- ESD 112 Campus Update and Tour: Board members toured the insurance group area, conference rooms, and print center.
- Early Head Start Program Report: Jodi Wall, *Director of Child Care and Early Learning*, reviewed the monthly Early Head Start report.
- Superintendent Tim Merlino briefed the board on the following:
 - A. Security Badges: Implemented security badge access to the main campus two weeks ago.
 - B. Vancouver Early Learning Proposal: Tim, Gavin Hottman, *Assistant Superintendent - Chief Business Officer*, and Jodi Wall met with Vancouver Public Schools to discuss the early learning proposal.
 - C. Health Benefits: Received quotes from Kaiser Permanente and Regents Blue Cross Blue Shield for 2016-17.
 - D. Specialized Transportation: Jenny Bullard was selected as the new Director for Specialized Transportation. She replaced Lindahl Grant, who left the ESD to become Evergreen School District's Assistant Director for Transportation. She is the former Director of Transportation for Riverview School District in Duval, Washington and previously worked at Vancouver Public Schools.
 - E. Risk Pool: Submitted proposals to Ridgefield and Longview School Districts to join ESD 112's Property Casualty Pool. A request for a quote was also received from Evergreen School District.
 - F. Lease Activity: Reviewed the current lease statuses at the Ogden Park property.
 - G. Facility Projects: Update on facilities and the facilities staff were recognized by the board for their hard work on the following projects:
 1. Minnehaha Early Learning Center: Finalized the purchase of the Minnehaha facility on August 1. Summer remodel nearing completion and added another classroom to the existing building.

2. *Quest Academy*: Received permits for the Quest facility in Longview, Washington. It is well under construction and they are finishing up on the framing.
 3. *Parkcrest Early Learning Center*: Entered into a lease agreement for the Parkcrest Early Childhood Center on August 1. This building will have seven classrooms and house SWCCC and ECEAP programs. The remodel will be completed by January 2017.
- H. Evergreen: Evergreen School District is in the middle of contract negotiations with the teachers' union and there is potential for a strike.
 - I. pdEnroller: Recently added OSPI, ESD 123, 171 and 113; looking to have other ESDs join.
 - J. Meeting with Superintendents: Wrapping up meetings with new and first year superintendents in the region.
 - K. WASA: Steve Webb, *Superintendent for Vancouver Public Schools*, was elected WASA president.
 - L. STEM Network: Battle Ground and Kalama School Districts joined the STEM Network. They are connecting with local businesses to provide internships to students in Camas, Vancouver, Evergreen, Washougal, Battle Ground and Kalama School Districts.
 - M. Olympic Drive Property Update: Land is still for sale and no interested parties at this time.
- Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. Clark County Fair: ESD 112 staff were recognized for volunteering at the Clark County Fair booth. A total of 95 employees volunteered this year.
 - B. Congrats Chief: Steven Wrightson, *ESD 112 Board Member*, and Fire District 3 were featured in a Columbian newspaper article.
 - C. Security System and New Badges: Curtis Ellis, *IT Director*; Kathy Koren, *Software and Technology Coordinator*; Melissa Burt, *Copywriter/Graphic Designer*; and Human Resources staff were recognized by the board for assisting with the smooth transition to the new security system and badges.
 - D. Volunteer Work: Marlene Gonzalez, *EXcel Extended Day Learning Program Coordinator*, spent her vacation time helping Syrian refugees in Lebanon this summer.
 - E. New Conference Room Names: ESD staff voted to name the two new small meeting rooms and video conference room. Adams and St. Helens were the names selected for the small meeting rooms and Rainier was selected for the video conference room.
 - F. Spreading Joy - Chalk the Walks: ESD staff enthusiastically participated in Chalk the Walks this year. Michele Larsen, *Communications Manager*, was recognized as the founding member of The Joy Team – Chalk the Walk international event. Photos were received from all over the U.S., Australia, Ireland, Egypt, Scotland, England, and four local city governments hosted and actively promoted the event.
 - G. Spartan Race: Nine ESD employees participated in the local Spartan race this year.
 - H. Teaching and Learning Division Leadership Retreat: Program directors from Early Care and Education, Specialized Student Services, and Student and School Success participated in a leadership retreat, which focused on cross-department problem solving with STEM activities.
 - I. Recognition: Marnie Allen, *Assistant Superintendent for Human Resources and Legal Services*, read an email thanking Chelsea Jacobson, *Human Resources Coordinator*, for services provided.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – June 30, 2016; ESD 112 Personnel Activity Reports for July/August 2016, ESD 112 and SWCCC Expenditure Reports for June/July 2016, and Early Head Start expenditure reports for June/July 2016.
- **Motion passed** to approve the Early Head Start Self-Assessment as presented.
- **Motion passed** to approve the EHS/ECEAP Community Assessment as presented.
- **Motion passed** to approve submitting the EHS/Child Care Partnership Grant Application.

- **Motion passed** to approve Board Resolution R.16.10 – In the Matter of ESD 112 2015-16 Budget Extension as presented.
- **Motion passed** to approve Board Resolution R.16.11 – In the Matter Approving Temporary Out-of-Endorsement Special Education Assignment – Tobie Crocker as presented.
- **Motion passed** to approve Board Resolution R.16.12 – In the Matter Approving Temporary Out-of-Endorsement Special Education Assignment – Steven Baker as presented.
- **Motion passed** to approve Board Resolution R.16.13 – In the Matter Approving Conditional Certificate Special Education Assignment – Kayli Hurley as presented.
- **Motion passed** to approve Board Resolution R.16.14 – In the Matter Approving Conditional Certificate Special Education Assignment – Joshua Reed as presented.
- **Motion passed** to approve Board Resolution R.16.15 – In the Matter Approving Conditional Certificate Special Education Assignment – Mary Reinbold as presented.
- **Motion passed** to approve Board Resolution R.16.16 – In the Matter of Obsolete/Surplus Buses as presented.
- **Motion passed** to approve Board Resolution R.16.17 – In the Matter Approving Conditional Certificate Special Education Assignment – Andrew Kintz as presented.
- The first reading of Board Policies Chapter 300 Personnel revision was reported by Marnie Allen. The final reading and approval will be requested at the next board meeting.

PUBLIC AND BOARD COMMENTS

- Correspondence file with emails and letters was reviewed by board members.
- Board members commented on the local functions they attended on behalf of the ESD:
 - A. Clark County Fair – August 2016 – Dr. Richard Graham attended and commented on the event.

CALENDAR ITEMS

- AESD Executive Board Retreat – PSESD 121 – September 19, 2016
- ESD 112 Board of Directors’ Special Meeting – ESD 112 – September 20, 2016
- AESA Educators Call to Action – Arlington, VA - September 27-29, 2016
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – October 25, 2016
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – November 22, 2016
- AESA Annual Conference – Savannah, GA – November 30 – December 3, 2016
- ESD 112 Board of Directors’ Business Meeting and Holiday Luncheon with ESD Connects – Heathman Lodge – December 13, 2016

ADJOURNMENT

The meeting adjourned at 5:12 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: [Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.](#)