



# BOARD OF DIRECTORS

BOARD BRIEFS –June 28, 2017

## ROLL CALL

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Board Members Present: Dr. Richard Graham, President; Ann Campbell, Vice President; Marilyn Koeninger; Darlene Stickel; Rainer Houser; Trish Kellogg; and Steve Wrightson.

## CALL TO ORDER

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The ESD 112 Board of Directors' Business meeting was called to order by President Richard Graham at 3:03 p.m. on June 28, 2017, with a quorum of seven members present.

## RETIREMENT RECOGNITION

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- Kathy Whitlock, *Executive Director of Student and School Success*, introduced and recognized *Director of Digital Learning Services*, Debbie Tschirgi's retirement. The board presented her a crystal apple to recognize her service.

## REPORTS AND DISCUSSION

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- Communications Program Report: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*; Heidi Barnes, *Director of Creative and Web Development*; Michele Larson, *Communications Manager*; and Sara Coomber, *Communications Manager*, provided an overview of services including web development, rebranding, bond and levy materials, media campaigns and program achievements.
- Early Head Start Program Report: Jodi Wall, *Executive Director of Early Care and Education*, reviewed the Early Head Start (EHS) monthly report. She shared a success story about a family in the program that struggled to find a place to live and, with assistance from the Vancouver Housing Authority, was able to get permanent housing. The governance committee is in the process of finalizing the annual Early Head Start Self-Assessment Survey and plan to conduct the survey in July.
- Legislative Update: Tim provided the legislative update to the board. He noted the preliminary state budget is almost complete and details will be available the following day.
- Superintendent Tim Merlino briefed the board on the following:
  - A. Columbian Newspaper Article: The board discussed the Columbian newspaper article regarding 2016 Washington State Patrol inspection of ESD 112 buses.
  - B. District Visits: Tim visited with the Wishram, Lyle, Longview, Kalama, Ocean Beach, Wahkiakum, La Center, Castle Rock, Kelso and Naselle-Grays River Valley school districts. He sought feedback on services and support provided by ESD 112. He plans to visit with Hockinson, Vancouver, and Mill A school districts in the next month.
  - C. STEM Network: New funding may be available for Workforce Southwest Washington (WSW) and the STEM Network to scale up programs with internships and connect students with local businesses. Tim, John Deeder, *Superintendent of Evergreen Public Schools*, Ted Feller, *Executive Director of STEM Learning Network*, and Ben Bagherpour, *Vice President of Operations of SEH America*, went to Longview school district to share the program. Wahkiakum, Trout Lake, and Woodland school districts planned to join the STEM Network.
  - D. WSLA Meeting: ESD 112 Cabinet and Executive Directors attended the Washington State Leadership Academy conference in Spokane, WA. They presented a plan on how to develop a system for early learning that produces student growth and ensures kindergarten readiness through interaction of

professional learning, shared resources, and engagement of community partners including state, federal and local funders, school districts, community organizations, and the Department of Early Learning. They chose Park Crest Early Learning Center as the pilot project because it serves EHS, Early Childhood and Education, Early Childhood Education Assistance Program (ECEAP), and private pay childcare families. There is an opportunity to blend staff, professional development opportunities, and instructional strategies to influence improved outcomes for vulnerable and non-vulnerable populations.

- E. Legislative Liaison Contract: ESD 112, Vancouver and Evergreen Public Schools are in the process of negotiating a new legislative liaison contract with Melissa Gombosky. Marcia Fromhold, *Legislative Liaison*, plans to retire in June. Ms. Gombosky will assume Marcia's duties and provide legislative support to ESD 112.
- F. WSUV: Tim met with Mel Netzhammer, *Chancellor of WSUV*, and discussed joining TV Etc. to market WSUV programs.
- G. Retirement Events: Tim attended retirement events for John Deeder and Mark Hottowe, *Superintendent of Battleground Public Schools*.
- H. AESD Annual Conference Planning: Board members Rainer Houser and Ann Campbell will participate on the AESD Annual Conference planning subcommittee. The group met today to begin planning for the conference.
- I. New Superintendent Meetings: New superintendent meetings are scheduled for Skamania, Evergreen, and Battle Ground school districts.
- J. Human Resource Employee Recognition: Tim met with Angus Anderson, *Board Chair for Skamania School District*, who presented a letter signed by Skamania board members highly praising Melissa Kreuder, *Assistant Director of Human Resources Operations and District Services*, for her assistance with their superintendent search.
- K. Safety Net Budget: Safety Net received \$1,121,833, which was more than what was projected in the budget.
- L. Employee Contracts: Discussed creating contracts for employees who work under unique circumstances that do not fit into the traditional mold for private sector positions. An update will be provided to the board at the next board meeting.
- Employee Recognition: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
  - A. Years of Service: Kyla Dordan, *Fiscal Coordinator*, and Carol Hall, *Director of Early Intervention*, were recognized at the End of Year Celebration for 35 years of service at ESD 112.
  - B. End of Year Celebration: Photos from the End of Year Celebration were featured.
  - C. Spirit of ESD Awards: Nancy Madsen, *Early Intervention Educator*, and ESD Facilities and Maintenance Operations staff members Rick Batterberry, Will Legg, Frank Fiolek, Jon Fulton, Terry Cantrell, Edwin Borja, and Daniel Ostrowski were recognized as the 2017 Spirit of ESD Award recipients.
  - D. Alternate Routes Teacher: Kayli Hurley, *Special Education Teacher*, was recognized by the Wahkiakum High School student body as Teacher of the Year. She recently completed her teaching certification in June through the Alternate Routes program.
  - E. Prevention Campaign: The Communications and Prevent staff received a Golden Achievement Award from the National School Public Relations Association for the Weed Can Wait and Cannabis Conversations campaign.
  - F. WSPRA Award: Sarah Coomber and Melissa Burt, *Copywriter/Graphic Designer*, received a Best in Category Special Publication award from the Washington School Public Relations Association (WSPRA) for a Longview Public Schools publication.
  - G. ECEAP: Donna Wilbur, *ECEAP Lead Teacher*, and Becky McPhun, *ECEAP Assistant Teacher* were recognized by a Native American parent for their outstanding efforts at Image Elementary. They were invited to a traditional celebration and potluck.
  - H. Leadership Clark County Graduate: Kelley Groen, *Career Specialist*, graduated from Leadership Clark County.
  - I. Retirement Celebration: Photos from Debbie Tschirgi's retirement celebration were featured.

- J. WSLA: ESD 112 Cabinet and Executive Directors presented Problem of Practice (POP) at the Washington State Leadership Academy conference.

## **PROPOSALS FOR ACTION**

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- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – May 24, 2017, ESD 112 Personnel Activity Reports for June 2017, ESD 112 and SWCCC Expenditure Reports for May 2017, and Early Head Start expenditure reports for May 2017.
- **Motion passed** to approve revision to Board Policy 3000 Series – Phase 1 as presented.
- **Motion passed** to approve Board Resolution R.17.09 – In the Matter of Authorizing the Superintendent to Purchase Four Buses to be Utilized by the Specialized Transportation Cooperative as presented.
- **Motion passed** to approve the Early Head Start COLA Application as presented.
- **Motion passed** to approve the Early Head Start/Child Care Grant Budget revision as presented.
- **Motion passed** to approve the ESD 112 Board of Directors' 2017-18 Annual Calendar as presented.
- *First Reading* of proposed revisions to Board Policies 3000 – Student Series – Phase 2 was reported by Marnie Allen and Eliza Cornelison, *Human Resources Employment Specialist*. The final reading and approval will be requested at the next board meeting.

## **PUBLIC AND BOARD COMMENTS**

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- Correspondence file reviewed by the board.
- End of Year Celebration – June 16, 2017– Richard Graham, Ann Campbell, and Rainer Houser attended and commented on the event.
- Debbie Tschirgi Retirement Event – June 21, 2017 – Ann Campbell attended and commented on the event.
- STEPS Program Graduation Ceremony – June 22, 2017 – Richard Graham, Trish Kellogg, Rainer Houser and Ann Campbell attended and commented on the event.
- AESD Executive Board Meeting – June 27, 2017 – Rainer Houser attended and commented on the meeting.

## **CALENDAR ITEMS**

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- ESD 112 Board of Directors' Business Meeting – ESD 112 – August 29, 2017 – 3:00 p.m.
- AESD Executive Board Meeting – PSESD – September 18, 2017 – 12:00 p.m.
- ESD 112 Board of Directors' Business Meeting – ESD 112 – September 25, 2017 – 3:00 p.m.
- AESA Educators' Call to Action – Federal Advocacy Conference – Washington D.C. – September 27-29, 2017
- ESD 112 Board of Directors' Business Meeting – ESD 112 – October 24, 2017 – 3:00 p.m.
- AESD Executive Board Meeting – Bellevue – November 18, 2017 – 12:00 p.m.
- ESD 112 Board of Directors' Business Meeting – ESD 112 – November 21, 2017 – 3:00 p.m.
- AESA 2017 Annual Conference – San Antonio, Texas – November 29 – December 2, 2017
- ESD 112 Board of Directors' Business Meeting with ESD Connects – TBD – December 12, 2017 – 11:30 a.m.

## **EXECUTIVE SESSION**

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- The board entered into Executive Session at 5:17 p.m. for discussion of performance of an employee pursuant to RCW 43.30.110(1)(g).
- The executive session ended at 5:35 p.m. and regular business reconvened at 5:36 p.m.

## **ADJOURNMENT**

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The meeting adjourned at 5:38 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: [Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.](#)