



BOARD BRIEFS -March 28, 2017

## ROLL CALL

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Board Members Present: Dr. Richard Graham, President; Ann Campbell, Vice President; Trish Kellogg; Marilyn Koeninger; Darlene Stickel; Steve Wrightson; and Rainer Houser.

## CALL TO ORDER

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The ESD 112 Board of Directors' Business meeting was called to order by President Richard Graham at 8:35 a.m. on March 28, 2017, with a quorum of seven members present.

## REPORTS AND DISCUSSION

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- Early Head Start Program Report: Jodi Wall, *Executive Director of Early Care and Education*, reviewed the monthly Early Head Start report. The program was awarded a \$1.6 million federal grant to fund childcare center-based Early Head Start services for families in the Evergreen, Vancouver, Ridgefield, and Kalama school districts. They continue to focus on student literacy skills. The Policy Council chair and vice chair will be attending a parent leadership conference in Seattle.
- Opioid Prevention Report: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, reported the communication and prevention teams are collaborating on the Youth Now campaign. They will present an opioid prevention tool kit to the Office of Superintendent of Public Instruction (OSPI) and the Division of Behavior Health and Recovery (DBHR) in April.
- Annual Audit Update: Gavin Hottman, *Assistant Superintendent and Chief Business Officer*, provided an update on the audit process. The exit interview is scheduled to take place in April.
- Legislative Update: Loy Dale, *Assistant Superintendent of School and Agency Operations*, provided the legislative update to the board.
- AESD Network Discussion: Tim Merlino provided an update on the AESD Network.
- Superintendent Tim Merlino briefed the board on the following:
  - A. Glenwood Board Training: Tim and Marnie Allen, *Assistant Superintendent of Human Resources and Legal Services*, conducted a school board training for the Glenwood School District.
  - B. ESD 112 Board Retreat: Discussion took place regarding the ESD 112 Board Retreat held March 27.
- Employee Recognition: Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
  - A. Human Resources: Denise McNeal, *Assistant Director for Human Resources Personnel*, Melissa Kreuder, *Assistant Director for Human Resources Operations and District Services*, and Chelsea Jacobson, *Certificated Employment Manager*, were recognized for planning the successful Washington School Personnel Association Conference.
  - B. ESD 112 Regional Art Show: The ESD 112 Regional Art Show featured 278 pieces from 23 schools; 20 Regional Awards, 19 ESD 112 Awards, 18 Honorable Mention Awards, 1 Staff Choice Award, and 1 Small School Award were presented. The top high schools to garner awards this year were Kelso High School (ten awards), Battle Ground High School (six awards), Union High School (six awards), Mountain View High School (five awards) and Ridgefield High School (five awards).

- C. Art Show Staff Choice Award: Melissa Burt, *Copywriter/Graphic Designer*, was recognized for making it possible for all staff to be involved in voting for the Staff Choice Award for the ESD 112 Regional Art Show.
- D. Interactive Panel Showcase Support: Frank Fiolek, *Custodial Supervisor*, was recognized for assuring the Interactive Panel Showcase ran smoothly.
- E. Student Computers: David Mead, *Network Support Specialist*, was recognized for his efforts in setting up new student computers for the STEPS Program.
- F. Teacher Support: Britt Becker, *Registration Specialist*, was recognized for assisting an elementary teacher with transcript corrections.
- G. WASWUG Presentation: Amanda Matz, *Fiscal Coordinator*, was recognized for an outstanding presentation to the Washington State WSIPC User Group (WASWUG).

## **PROPOSALS FOR ACTION**

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- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Work Session – February 21, 2017, ESD 112 Board of Directors' Meeting – February 21, 2017, ESD 112 Personnel Activity Reports for March 2017, ESD 112 and SWCCC Expenditure Reports for February 2017, and Early Head Start expenditure reports for February 2017.
- **Motion passed** to approve Early Head Start Selection Criteria – Center Based Option.
- **Motion passed** to approve directing the superintendent to negotiate a rental contract for the Park Crest Early Learning Center Revision to Option Purchase Price and Optional Lease Extension.
- **Motion passed** to approve the proposed revisions to Board Policies 5401 Sick Leave and 5403 Emergency and Additional Leaves as presented.
- **Motion passed** to approve the FY 2017-18 Employee Work Calendar as presented.
- **Motion passed** to approve Board Resolution R.17.04 – In the Matter of the Appointment of Ms. Amy Chadwick to Position 2 of the Regional Committee on School District Reorganization to Serve the Remaining Two Years of a Four-Year Term 2017-2018.
- *First Reading* of proposed Board Policy 3207 – Prohibition of Harassment, Intimidation, and Bullying was reported by Mike Nerland, *Assistant Superintendent of Teaching and Learning*. The final reading and approval will be requested at the next board meeting.
- *First Reading* of proposed revisions to Board Policies - Chapter 100 – Board of Directors was reported by Marnie Allen. The final reading and approval will be requested at the next board meeting.

## **PUBLIC AND BOARD COMMENTS**

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- Correspondence file reviewed by the board.
- Third Year Accreditation Review – March 1, 2017 – Ann Campbell, Richard Graham, and Rainer Houser attended and commented on the event.
- WASA Small Schools Conference – March 13-14, 2017 – Ann Campbell and Richard Graham attended and commented on the conference.
- ESD 112 Regional Art Show – March 14, 2017 – Richard Graham attended and commented on the event.

## **CALENDAR ITEMS**

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- THRIVE WA Leadership Luncheon – Seattle, WA – April 4, 2017
- Audit Exit Interview – ESD 112 – April 10, 2017
- AESD Executive Board Meeting – Lynnwood, WA – April 20, 2017
- AESD Annual Conference – Lynnwood, WA – April 20-22, 2017
- ESD 112 Board of Directors' Business Meeting – ESD 112 – April 25, 2017
- AESD Accreditation Panels – Olympia, WA – May 22-23, 2017
- ESD 112 Board of Directors' Special Meeting – May 24, 2017
- Open Doors Graduation – ESD 112 – June 6, 2017
- STEPS Graduation – ESD 112 Longview – June 22, 2017

- AESD Executive Board Meeting – NEWESD 101 – June 27, 2017
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – June 28, 2017

**ADJOURNMENT**

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The meeting adjourned at 11:15 a.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.