



BOARD BRIEFS –January 24, 2017

ROLL CALL

Board Members Present: Trish Kellogg, President; Dr. Richard Graham, Vice President; Ann Campbell; Marilyn Koeninger; Darlene Stickel; Steve Wrightson; and Rainer Houser.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by President Trish Kellogg at 3:03 p.m. on January 24, 2017, with a quorum of seven members present.

INTRODUCTIONS AND WELCOME GUESTS

- Kirk Pawlowski, *Director of Construction Services Group*
- Debbie Tschirgi, *Digital Learning Services Director*
- Vickei Hrdina, *STEM Director*
- Kathy Whitlock, *Executive Director of Student and School Success*
- Jeff Boydston, *Senior Insurance Adjuster – Risk Cooperative*
- Stacia Bolger, *Workers Compensation Claims Manager*
- Shaun Mettler, *Assistant Fiscal Officer II*
- Jodi Wall, *Executive Director of Early Care and Education*
- Kristi Baker, *CNW Executive Director*
- Tina Vessey, *Early Learning Family Support Manager*
- Laura Singleton, *Bilingual Secretary*
- Ann Miszczak, *Chairperson – ECEAP*
- Mallory Hayford, *Secretary – EHS/ECEAP*
- Veronica Carrillo, *Voting Member - EHS*
- Katherine Khalifa, *Alternate Member - ECEAP*
- Dustin Miszczak, *Family Member – ECEAP*
- Sharon Linn, *Vancouver Housing Authority*

REPORTS AND DISCUSSION

- Early Head Start Program Report: Jodi Wall, *Executive Director of Early Care and Education*, reviewed the monthly Early Head Start report. They still have not received notification on the Early Head Start Child Care Partnership Grant. They are working with the Office of Head Start to make sure they are adhering to the new background check and compliance standards.
- CSG Cost Study Report to the Legislature: Kirk Pawlowski, *Director of Construction Services Group*, reviewed and provided an update on the K-12 Capital Facilities Cost Study prepared for the Washington State Office of the Superintendent of Public Instruction. The presentation was shared with the Senate Ways and Means Committee.
- 3-D Printer/ED Tech – STEM: Debbie Tschirgi, *Digital Learning Services Director*, Vickei Hrdina, *STEM Director*, and Kathy Whitlock, *Executive Director of Student and School Success*, provided an overview on 3-D printer technology and reviewed survey results regarding 3-D printer usage from 41 school

districts. The STEM Program is offering a “Makerspace” workshop for students and school districts February 8 and 15 at ESD 112. The STEM Program will also be building a STEM classroom that will include a 3-D printer.

- **Insurance Program Report:** Jeff Boydston, *Senior Insurance Adjuster*; Stacia Bolger, *Workers Compensation Claims Manager*; and Shaun Mettler, *Assistant Fiscal Officer II* provided an update on the Insurance Program’s successes and opportunities. They reviewed the Southwest Washington Risk Management Insurance Cooperative, Worker’s Compensation Trust, and Unemployment Pool.
- **Superintendent Tim Merlino briefed the board on the following:**
 - A. **Governor Declaration:** The Washington State Governor declared a state of emergency due to weather for 28 counties. The districts in our region are required to provide 1027 instructional hours and they are reviewing options of how they may make up snow days.
 - B. **Early Learning:** Mike Nerland, *Assistant Superintendent of Teaching and Learning*, and the Early Learning Team met with school districts in the Longview area to discuss offering SWCCC services.
 - C. **State Audit:** The state auditors arrived for their annual audit. The entrance interview is tentatively scheduled to take place the first week of February.
 - D. **Regional Committee:** The board received an application from a candidate seeking to fill the Regional Committee District 2 position. The board will consider appointment at the February board meeting.
- **Employee Recognition:** Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. **GO ESD Snow Photo Gallery:** Snow photos submitted by employees featured on GoESD112 website.
 - B. **School of Distinction:** Recognized Mark Morris High School and Rose Valley Elementary for School of Distinction.
 - C. **STEM Grant Recipient:** ESD 112 received \$30,000 grant from Washington STEM for the next 18 months to improve math lessons for existing science curriculum in preschool classrooms and create booklets of math activities for families and placards that will be placed in local businesses encouraging families to find and practice math in the world.
 - D. **Captain Strong Elementary:** The fire department visited Captain Strong Elementary in Battle Ground.
 - E. **Spirit of Giving:** Reviewed a thank you note from a grateful family for the gifts they received for the holiday season. ESD Connects coordinated a giving campaign where ESD employees “adopted” 15 families and provided gifts for the holiday. They also collected hats, underwear, gloves, and socks to donate to the Winter Hospitality Overflow Program.
 - F. **Savannah Conference:** Photos of Steve Wrightson, Darlene Stickel, Trish Kellogg, and Marnie Allen, *Assistant Superintendent for Human Resources and Legal Services*, from the AESA Annual Conference in Savannah, GA were featured.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors’ Meeting – December 13, 2016; ESD 112 Personnel Activity Reports for January 2017, ESD 112 and SWCCC Expenditure Reports for November and December 2016, and Early Head Start expenditure reports for November and December 2016.
- **Motion passed** to review and re-adoption of Board Policies and administrative regulations for 2017.
- **Motion passed** to approve Board Resolution R.17.01 – In the Matter Approving Out of Endorsement Assignment for Richard Jorgusen as presented.
- **Motion passed** to approve Board Resolution R.17.02 – In the Matter Approving Out of Endorsement Assignment for Allison Milhorn as presented.
- **Motion passed** to approve Board Resolution R.17.03 – In the Matter Approving Out of Endorsement Assignment for David Nelson as presented.

- **Motion passed** to approve cancelling the May 23, 2017 Board of Directors' Business Meeting and schedule a Special Board Meeting on May 24, 2017 at 3:00 p.m. at ESD 112.
- **Motion passed** to elect Richard Graham to serve as President of the Board of Directors for 2017.
- **Motion passed** to elect Ann Campbell to serve as Vice President of the Board of Directors for 2017.

BOARD REORGANIZATION

- Election of Officers was held: Richard Graham, President and Ann Campbell, Vice President.
- Appointments: Rainer Houser was appointed as the AESD Representative for 2017; Ann Campbell was appointed as the Legislative Representative for 2017; De Stickel was reappointed the Early Head Start/Policy Council Representative for 2017; and Marilyn Koeninger was reappointed Children Northwest Board of Directors Representative for 2017.
- Reminder for board members to sign their ESD 112 Experience/Affiliation Statements and Annual Disclosure Statements. Completed statements were signed and collected.

PUBLIC AND BOARD COMMENTS

- Correspondence file reviewed by the board.

CALENDAR ITEMS

- Poetry Out Loud – ESD 112 – February 2, 2017
- WASA-WSSDA-WASBO Legislative Conference – Olympia, WA – February 12-13, 2017
- Third Year Accreditation Review – ESD 112 – February 16, 2017
- ESD 112 Board of Directors' Business Meeting – ESD 112 – February 21, 2017
- Third Year Accreditation Review – ESD 112 – March 1, 2017
- WASA Small Schools Conference – Wenatchee, WA – March 13-14, 2017
- ESD 112 Regional Art Show – ESD 112 – March 14, 2017
- ESD 112 Annual Board Retreat – Skamania Lodge – March 27-28, 2017
- AESD Annual Conference – Lynnwood, WA – April 20-22, 2017
- AESD Accreditation Panels – Olympia, WA – May 22-23, 2017

EARLY HEAD START POLICY COUNCIL TRAINING

Jodi Wall, Tina Vessey, *Early Learning Family Support Manager*, and Kristi Baker, *CNW Executive Director* provided a comprehensive training outlining the Early Head Start (EHS) and Early Childhood Education and Assistance Program (ECEAP) Policy Council Governance, and reviewed roles and responsibilities related to EHS/ECEAP.

ADJOURNMENT

The meeting adjourned at 6:58 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.