



BOARD BRIEFS –November 22, 2016

## **ROLL CALL**

---

Board Members Present: Dr. Richard Graham, Vice President; Ann Campbell; Marilyn Koenninger; Darlene Stickel; Steve Wrightson; and Rainer Houser. Trish Kellogg, President, participated via conference call.

## **CALL TO ORDER**

---

The ESD 112 Board of Directors' Business meeting was called to order by Vice President Richard Graham at 3:00 p.m. on November 22, 2016, with a quorum of seven members present.

## **REPORTS AND DISCUSSION**

---

- Early Head Start Program Report: Jodi Wall, *Executive Director of Early Care and Education*, reviewed the monthly Early Head Start report. The Health Services Advisory Committee met in October. Topics of discussion included early vision screenings, lead levels in drinking water, Head Start federal requirements around mandatory screening of children for lead, and challenges the program faced meeting the requirement for all children to be tested. She reviewed family success stories and provided an update on the Early Head Start Child Partner Grant. The board was invited to attend a special screening of "The Raising of America Early Childhood and the Future of Our Nation" followed by a panel discussion featuring Ross Hunter, *Director of the Washington State Department of Early Learning*; and John Wiesman, *Washington Secretary of Health*. Tim Merlino, *ESD 112 Superintendent*, will serve as moderator for the panel discussion.
- Year End Financial Report: Gavin Hottman, *Assistant Superintendent, Chief Business Officer of Business and Financial Management*, summarized a presentation outlining the year-end financials for 2015-16.
- On Target 2016: Cabinet provided a brief summary of their accomplishments and challenges for the 2015-16 school year.
- Superintendent Tim Merlino briefed the board on the following:
  - A. AESD Executive Board Meeting: Discussed the impact the election results will have on the upcoming year.
  - B. OSPI State Superintendent: Chris Reykdal was elected the new State Superintendent of Public Instruction.
  - C. Minimum Wage: The minimum wage initiative passed, which may impact the ESD childcare programs.
  - D. ESD Meeting: Met with Oregon ESD board members. They are interested in how Washington ESD's conduct business.
  - E. AESD Board: The AESD Board is looking to develop visions and goals for the upcoming year.
  - F. Quest Academy: Anticipate obtaining occupancy permits early next week. The facility is ready to open to students.
  - G. State Report Cost Study: Tim and Kirk Pawlowski, *Director of Construction Services Group*, traveled to Olympia to meet with state representatives to discuss the cost study layout.
- Employee Recognition: Lori Oberheide, *Assistant Superintendent for Communications and Public Engagement* shared a presentation highlighting employees who received acknowledgements and

appreciation of work accomplished. The presentation showcased the following staff members and events:

- A. ESD 112 Washington Sensory Disability Website: Recognized Heidi Barnes, *Creative Director*, and Moriah Diederich, *Copywriter and Graphic Designer*, for working on the new ESD 112 Washington Sensory Disability website.
- B. pdEnroller Assistance: Levi Baker, *Web Administrator and Developer*, was recognized for assisting NCESD transition to pdEnroller over the weekend.
- C. State Board of Education: The State Board of Education held a community forum and board meeting at ESD 112. Kendra Yamamoto, ESD 112 Regional Teacher of the Year, received a standing ovation from the state board.
- D. STEM: ESD 112 STEM Director, Vickei Hrdina, was selected twice to present at the National Science Teacher Association Portland Area Conference on Science Education. She provided information on the development of the Washington State Science Fellows program as well as examples of Fellows' work. Vickei also covered several teacher initiatives taking place in schools throughout the ESD 112 region.
- E. Graphic Generator: Lisa K. Alexander, Insurance Specialist, was recognized for her work on an idea graphic generator.
- F. Quest Academy: Photos from the Quest Academy open house were featured.
- G. Hootenanny: Photos from Hootenanny were featured.
- H. Holiday Party: The board was invited to participate in the HUGS and Giving Trees; as well as the staff holiday party.

## **PROPOSALS FOR ACTION**

---

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – October 24, 2016; ESD 112 Personnel Activity Reports for November 2016, ESD 112 and SWCCC Expenditure Reports for October 2016, and Early Head Start expenditure reports for October 2016.
- **Motion passed** to approve Board Resolution R.16.24 – In the Matter Approving Conditional Certificate Special Education Assignment for Sheena Davies as presented.
- **Motion passed** to approve the second reading of Board Policies Chapter 300 Personnel revision (Phase 3 of 4) as presented effective January 1, 2017.
- The first reading of Board Policies Chapter 300 Personnel revisions (Phase 4 of 4) was reported by Marnie Allen. The final reading and approval will be requested at the next board meeting.

## **PUBLIC AND BOARD COMMENTS**

---

- Correspondence file with emails and letters was reviewed by board members.
- Board members commented on the local functions they attended on behalf of the ESD:
  - A. First Citizen Awards Banquet – November 2, 2016 – Ann Campbell, Trish Kellogg, and Darlene Stickel attended and commented on the event.
  - B. ESD 105 Legislative Forum – November 7, 2016 – Ann Campbell attended and commented on the forum.
  - C. State Board of Education Community Forum – November 8, 2016 – Trish Kellogg and Ann Campbell attended and commented on the forum.
  - D. AEED Executive Board Meeting – November 16, 2016 - Tim attended and commented on the meeting.
  - E. Quest Academy Open House – November 15, 2016 – Rainer Houser, Ann Campbell, and Richard Graham attended and commented on the event.

## **CALENDAR ITEMS**

---

- AESA Annual Conference – Savannah, GA – November 30 – December 3, 2016
- ESD 112 Legislative Forum – ESD 112 – December 5, 2016

- ESD 112 Board of Directors' Business Meeting and Holiday Luncheon with ESD Connects – Heathman Lodge – December 13, 2016
- ESD 112 Staff Holiday Potluck – ESD 112 – December 15, 2016
- ESD 112 Board of Directors' Business Meeting – ESD 112 – January 24, 2017
- Poetry Out Loud – ESD 112 – February 2, 2017
- WASA-WSSDA-WASBO Legislative Conference – Olympia, WA – February 12-13, 2017
- Third Year Accreditation Review – ESD 112 – February 16, 2017
- ESD 112 Board of Directors' Business Meeting – ESD 112 – February 21, 2017
- Third Year Accreditation Review – ESD 112 – March 1, 2017
- WASA Small Schools Conference – Wenatchee, WA – March 13-14, 2017
- ESD 112 Regional Art Show – ESD 112 – March 14, 2017
- ESD 112 Annual Board Retreat – Skamania Lodge – March 27-28, 2017
- AESD Annual Conference – Lynnwood, WA – April 20-22, 2017

## **ADJOURNMENT**

---

The meeting adjourned at 5:50 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: [Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.](#)