



BOARD BRIEFS –March 29, 2016

ROLL CALL

Board Members Present: Trish Kellogg, President; Richard Graham, Vice President; Ann Campbell; Marilyn Koenninger; Steve Wrightson; Darlene Stickel; and Rainer Houser.

CALL TO ORDER

The ESD 112 Board of Directors' Special meeting was called to order by President Trish Kellogg at 9:07 a.m. on March 29, 2016, with a quorum of seven members present.

INTRODUCTIONS AND WELCOME GUESTS

- Barbara Lomas, *Associate Superintendent for Student and School Success*, introduced Vickei Hrdina, *Science Coordinator*, who provided an overview of the Next Generation Science Standards.

PUBLIC AND BOARD COMMENTS

- Correspondence file with emails and letters was reviewed by board members.
- Board members commented on the local functions they attended on behalf of the ESD:
 - A. Children Northwest (CNW) Board Meeting – March 8, 2016 – Marilyn Koenninger attended and commented on the meeting. She noted there are currently nine full day care centers, 19 before and after school centers serving 1700 children, and ECEAP serves 414 children per day in Clark County. She also noted they surveyed employees to determine what they would like to see for additional benefits.
 - B. 2016 WASA Small Schools Conference - March 14-15, 2016 – Ann Campbell, Tim Merlino, and Barbara Lomas attended the conference. Ann commented on the event and noted there was an increase in attendance this year.
 - C. 2016 Regional Art Show – March 15, 2016 – Richard Graham attended and commented on the event. He stated it was the largest show ever hosted by ESD 112. Tim noted two students from Wahkiakum and Heritage High School each won a \$20,000 scholarship from the Oregon College of Art and Craft. Central Washington University Art Department awarded five \$1000 scholarships and one \$2000 scholarship.
 - D. OSPI Superintendent Forum – March 15, 2016 – Tim Merlino attended and commented on the event. He noted ESD 112 will host a similar forum on April 12, 2016 at 10:00 a.m.
- What is an ESD? Video Presentation: Richard Graham shared the “What is an ESD?” video presentation and sought feedback from the board. The video will be presented at the 2016 AESD Annual Conference in Yakima next month.
- Lori Oberheide, *Executive Director of Communications and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. STEPS Program Partners with Humane Society of Cowlitz County: STEPS started a partnership with the Human Society of Cowlitz County wherein the students are interacting with the animals. Richard Graham noted 22 volunteers come out per day to walk the dogs and spend time with the animals.

- B. Early Achievers Recognition: Early Achievers coaches were recognized by the Glenwood Childcare Director, who acknowledged all kindergartners that were in the preschool program last year met their benchmark.
- C. Communications and CSG Recognition: Communications and CSG were recognized for marketing 13 successful school district bond levies. They received positive feedback from the White River and Klickitat School District superintendents.
- D. Certification Services Flyer: ESD 112's Certification Services quarterly certification flyer was recognized by ESD 113. They indicated they will be using it as an example to create their own flyer.
- E. PREVENT Grant: PREVENT received a \$247,196 grant to address marijuana prevention for youth in the region.
- F. Alternative Routes Grant Award: Melissa Kreuder, *Assistant Director for Human Resources Operations and District Services*, was recognized for writing and receiving approval for the Alternative Routes Grant, which will benefit the ESA, as well as Battle Ground, Kelso, Vancouver, and Washougal School Districts.
- G. Early Learning Legislative Visits: Jodi Wall, *Director of Childcare and Family Services*, and Jackie Brock, *School Readiness Manager*, made legislative visits as part of the statewide regional coalition advocacy day.
- H. Washington State School for the Blind Video Recognition: Rose Yandell, *Educational Cable Television Coordinator*, was recognized by the Washington State School for the Blind for creating a video for them.
- I. ECEAP Family Service Worker Recognition: Danielle Griffen, *ECEAP Family Service Worker*, was recognized for her service work at the Hough Early Learning Center.
- J. 2016 Regional Art Show: Photos of the 2016 Regional Art Show were presented.

REPORTS AND DISCUSSION

- Early Head Start Program Report: Barbara Lomas reported EHS had their federal review this morning and it went well. They are currently researching a grant to expand EHS services. She noted they are working on new strategies to improve attendance.
- Early Learning Facilities Update: Gavin Hottman, *Chief Financial Officer*, reported they are considering two properties for the Early Learning Program. Discussion took place regarding leasing versus purchasing. A motion was made and approved to allow the superintendent to enter into a lease agreement.
- La Center Third Year Accreditation Review: Barbara sought volunteers from the board to serve on La Center's Third Year Accreditation Review in May.
- Annual Audit Update: Gavin reported the audit review is almost finished and hopes to schedule the audit exit soon.
- Superintendent Tim Merlino briefed the board on the following:
 - A. White River Contracts: Construction Services Group (CSG) signed a three-year contract with White River School District.
 - B. Open Public Meeting Act (OPMA) and Board Training: Tim and Marnie Allen, *Executive Director of Human Resources and Legal Services*, provided OPMA and board training in Stevenson.
 - C. Worker's Comp: Loy Dale responded to a Request for Proposals to be considered the third party administrator for Vancouver Public Schools.
 - D. New Superintendents: Camas School District new superintendent is Jeff Snell, La Center School District's new superintendent is Dave Holmes, and Castle Rock School District's new superintendent is Jim Mabbott.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including Minutes of the ESD 112 Board of Directors' Special Meeting on February 25, 2016; ESD 112 Personnel Activity Reports; February 2016 ESD 112 and SWCCC Expenditure Reports; and February 2016 Early Head Start expenditure report.
- **Motion passed** to approve the superintendent entering into a lease agreement for the Early Learning Program.

- **Motion passed** to approve Board Policy 6101 – Federal Cash and Financial Management as presented.
- **Motion passed** to approve Board Policy 6106 – Allowable Costs for Federal Programs as presented.
- **Motion passed** to approve Board Resolution R.16.04 In the Matter of Authorizing the Use of the Modified Small Works Roster as presented.
- The **first reading** of proposed reorganization of the Board Policy Table of Contents was reported by Marnie Allen. The final reading and approval will be requested at the April board meeting.
- The **first reading** of proposed board policy Chapter 200 – Proposed Reorganization was reported by Marnie Allen. The final reading and approval will be requested at the April board meeting.

CALENDAR ITEMS

- AESD 2016 Annual Conference – April 7-9, 2016 – Yakima, Washington
- OSPI State Superintendent Candidate Forum – April 12, 2016 – ESD 112
- ESD 112 Board of Directors’ Business Meeting – April 26, 2016 – ESD 112
- WSSDA Spring Regional Meeting – April 27, 2016 - Longview Public Schools Administration Building
- ESD 112 Board of Directors’ Business Meeting – May 31, 2016 – ESD 112
- AESD Executive Board Meeting – June 28, 2016 – NEWESD 101
- ESD 112 Board of Directors’ Business Meeting – June 30, 2016 – ESD 112
- ESD 112 Board of Directors’ Business Meeting – August 23, 2016 – ESD 112

BOARD TABLET UPDATE

Kathy Koren, *Software and Technology Coordinator*, and David Mead, *Help Desk Consultant*, provided a brief training session and overview of updates performed.

ADJOURNMENT

The meeting adjourned at 11:45 a.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: terri.tangalin-piedra@esd112.org. Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.