



BOARD BRIEFS –June 30, 2016

ROLL CALL

Board Members Present: Trish Kellogg, President; Richard Graham, Vice President; Ann Campbell; Marilyn Koeninger; Darlene Stickel; Rainer Houser; and Steve Wrightson.

CALL TO ORDER

The ESD 112 Board of Directors' Special meeting was called to order by President Trish Kellogg at 3:02 p.m. on June 30, 2016, with a quorum of seven members present.

INTRODUCTION AND RETIREMENT RECOGNITION

The board recognized the following retiring employees: Evelyn Hambleton, *Graphic Technician*; Karen Zent, *Child Care Aware Specialist*; Pam Minor, *Special Education Teacher in Kalama*; and Ronda Peterson, *Birth to 2 Coordinator*. They were each presented with a crystal apple.

PROPOSAL FOR ACTION

- **Motion passed** to revise the meeting agenda and move the executive session prior to approval of the consent agenda.

EXECUTIVE SESSION

- The board entered into Executive Session at 3:20 p.m. for discussion of performance of an employee pursuant to RCW 43.30.110(1)(g).
- The executive session ended at 4:02 p.m. and regular business reconvened at 4:03 p.m.

PROPOSALS FOR ACTION

- **Motion passed** to amend the contract between the ESD and Superintendent, which would extend the contract by two years through June 2019 and provide a six month written notification for contract renewal by December 31 each year.
- **Motion passed** to approve the superintendent's compensation proposal for 2016-17.

REPORTS AND DISCUSSION

- **Early Head Start Program Report**: Jodi Wall, *Director of Child Care and Early Learning*, reviewed the monthly Early Head Start report. The Clark County Asset Coalition brought a panel of community members to speak with ECEAP parents about financial budgeting and provided training to connect the families with community support. Jodi noted they filled two vacant policy council positions. Additionally, she reviewed and conducted the annual Early Head Start Self-Assessment Survey with the board.
- **Construction Services Group Update**: Kirk Pawlowski, *Director of Construction Services Group*, shared a presentation on CSG services provided. He also reviewed CSG goals, challenges and opportunities to expand services statewide.

- Park Crest Property Update: Tim provided an update on the Park Crest facility lease agreement with the option to purchase in the future. He noted they are working with the Department of Early Learning to insert the cost for improvements into their 2017-19 capital budget plan to help defray the cost and purchase price.
- Superintendent Tim Merlino briefed the board on the following:
 - A. Ocosta Elementary School Dedication: Attended the grand opening of Ocosta Elementary School and noted CSG received a lot of accolades.
 - B. Early Learning – Vancouver Public Schools: Tim and Gavin Hottman, *Chief Financial Officer*, met with Dr. Steven Webb and Todd Horenstein of Vancouver Public Schools to discuss the district’s bond plan and ECEAP services provided by ESD 112.
 - C. Meetings with First Year Superintendents: He met with the superintendents from Lyle, Wishram, Klickitat, Stevenson, and Kalama school districts. He is scheduled to meet with the remaining six new superintendents the first two weeks in July.
 - D. Church and Dwight: Church and Dwight are exercising the option to extend their lease.
 - E. ESD Safety Net: The ESA were awarded \$866,000 in safety net funding.
- Lori Oberheide, *Executive Director of Communication and Public Engagement*, shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. End of Year Staff Celebration: Photos and highlights from the End of Year Celebration shared with the board.
 - B. Spirit of ESD Award Winners: Katrina Alderman, *ECEAP Services Coordinator*, and Shari Syron, *ECEAP Family Service Worker* were recognized as the 2016 Spirit of ESD award winners.
 - C. Risk Cooperative Claims Audit: Jeff Boydston, *Senior Claims Adjuster*, was recognized by the board for a near perfect score (99.65%) on a Risk Cooperative’s claim audit.
 - D. Human Resources Annual Report: The 2015-16 Human Resources Team Annual Report was distributed to the board. The report highlights their 2015 accomplishments; as well as, projects for 2016-17.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors’ Special Meeting –May 31, 2016; ESD 112 Personnel Activity Reports; May 2016 ESD 112 and SWCCC Expenditure Reports; and May 2016 Early Head Start expenditure report.
- **Motion passed** to approve Board Resolution R.16.07 – In the Matter of Approval of the 2016-17 Compensation Proposal and Salary and Benefits Package as presented.
- **Motion passed** to approve Board Resolution R.16.08 – In the Matter of the 2016-17 ESD 112 Budget as presented.
- **Motion passed** to approve Board Resolution R.16.09 In the Matter of Temporary Out of Endorsement Special Education Assignment for Elizabeth Simms 2016-17 as presented.
- **Motion passed** to approve the ESD 112 Board of Directors 2016-17 Annual Calendar as presented.
- **Motion passed** to approve the ESD 112 Board of Directors Out of State Travel for Ann Campbell and Rainer Houser to represent the board at the 2016 AESA Educators’ Call to Action: Federal Advocacy Conference in Arlington, Virginia September 27-29, 2016; and Trish Kellogg, Dr. Richard Graham, Rainer Houser, Ann Campbell, Darlene Stickel, and Steve Wrightson to represent the board at the 2016 AESA Annual Conference in Savannah, Georgia November 29 – December 3, 2016.
- **Motion passed** to approve cancelling the August 23, 2016 Board of Directors’ Business Meeting and scheduling a Board of Directors’ Special Meeting on August 22, 2016 at 3:00 p.m. in the Columbia Room.

PUBLIC AND BOARD COMMENTS

- Correspondence file with emails and letters was reviewed by board members.
- Board members commented on the local functions they attended on behalf of the ESD:

- A. Open Doors Graduation Ceremony – June 6, 2016 – Darlene Stickel and Ann Campbell attended the ceremony. Ann Campbell commented on the event.
- B. Community Foundation Luncheon – June 7, 2016 – Ann attended and commented on the event.
- C. STEP Graduation Ceremony – June 10, 2016 – Dr. Richard Graham and Rainer Houser attended and commented on the event.
- D. OSPI Every Student Succeeds Act (ESSA) Regional Forum – June 16, 2016 – Ann Campbell, Rainer Houser and Darlene Stickel attended the forum. Ann and Rainer commented on the event.
- E. ESD 112 End of Year Staff Celebration – June 17, 2016 – Ann Campbell, Steve Wrightson and Rainer Houser attended and commented on the event.
- F. AESD Executive Board Meeting – June 27, 2016 - Dr. Richard Graham attended and commented on the meeting.

CALENDAR ITEMS

- ESD 112 Board of Directors’ Special Meeting – ESD 112 - August 22, 2016
- ESD 112 Board of Directors’ Special Meeting – ESD 112 – September 20, 2016
- AESA Educators Call to Action – September 27-29, 2016 – Arlington, VA
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – October 25, 2016
- ESD 112 Board of Directors’ Business Meeting – ESD 112 – November 22, 2016
- AESA Annual Conference – Savannah, GA – November 30 – December 3, 2016
- ESD 112 Board of Directors’ Business Meeting and Holiday Luncheon with ESD Connects – Heathman Lodge – December 13, 2016

ADJOURNMENT

The meeting adjourned at 5:58 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: Approved minutes of the Board of Directors’ meetings are kept in the ESD 112 Administration Offices and are public record.