



BOARD BRIEFS –April 26, 2016

ROLL CALL

Board Members Present: Trish Kellogg, President; Richard Graham, Vice President; Ann Campbell; Marilyn Koenninger; Darlene Stickel; and Rainer Houser. Steve Wrightson was excused.

CALL TO ORDER

The ESD 112 Board of Directors' Special meeting was called to order by President Trish Kellogg at 3:00 p.m. on April 26, 2016, with a quorum of six members present.

REPORTS AND DISCUSSION

- Early Head Start Program Report: Barbara Lomas, *Associate Superintendent of Student and School Success*, reported they had their health and safety review, and anticipate the results at the end of the month. They are continuing their community outreach efforts to promote the Early Learning programs and add interested families to their wait list. She noted there are two vacant positions to fill this month on the policy council. Additionally, they are researching a center based federal grant to expand EHS services.
- Early Learning Program Update: Barbara Lomas and Kristi Baker, *SWCCC and ECEAP Executive Director*, reviewed existing early learning programs and proposals for moving forward to meet needs and expectations they have identified. Discussion took place around program expansion and future growth.
- Resolution R.16.05 – In the Matter of Approval of the Purchase of Real Property – Minnehaha Early Learning Center: Gavin Hottman, *Chief Financial Officer*, reviewed the current lease agreement with the option to purchase the Minnehaha Early Learning facility. He noted the purchase option deadline is May 31, 2016. A motion was made and approved authorizing the superintendent to enter into a purchase agreement for the Minnehaha Early Learning facility.
- FY 2016-17 Program Budget Overview: Gavin Hottman reviewed the proposed 2016-17 budget.
- Superintendent Evaluation Process: Tim Merlino reviewed the proposed superintendent evaluation timeline.
- Superintendent Tim Merlino briefed the board on the following:
 - A. Thrive WA -Early Learning: Tim met with the CEO of the Thrive Washington organization to discuss early learning programs the ESD is involved in.
 - B. WSU Advisory Council: Tim traveled to Washington State University in Pullman to participate in a campus tour with the advisory committee.
 - C. Principal for the Day: Tim was “principal for the day” at Pacific Middle School in the Evergreen School District.
 - D. ESD Conference Center Sound System: The sound system in the conference center will be upgraded within the next two weeks.
 - E. Construction Services Group: The state appropriated \$200 million for school districts to apply for lower class sizes; remodel/build classrooms and additional portables. Districts we are working with

applied for and were awarded a portion of grants available. CSG will be involved with assisting the districts with these building updates.

F. Prevention: The “Weed Can Wait” marijuana prevention campaign debut at Discovery Middle School on April 20. A video from KATU News highlighting the campaign and prevention efforts was shared.

G. Report to Partners: Tim shared the updated “Report to our Partners.” They will be distributed to school districts and community organizations.

H. July Board Meeting: Tim noted there is not a July board meeting scheduled at this time and reserved the right to schedule a special meeting in July if the need arises.

I. WSSDA Regional Meeting: Mary Mertz and Sara Paul will provide a report on the Quest Academy at the WSSDA Regional Meeting on April 27.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including Minutes of the ESD 112 Board of Directors’ Meeting on March 29, 2016; ESD 112 Personnel Activity Reports; March 2016 ESD 112 and SWCCC Expenditure Reports; and March 2016 Early Head Start expenditure report.
- **Motion passed** to approve the proposed reorganization of the Board Policy Table of Contents as presented.
- **Motion passed** to approve the proposed reorganization of board policy Chapter 200 as presented.
- **Motion passed** to approve Board Resolution R.16.05 In the Matter of Approval of the Purchase of Real Property – Minnehaha Early Learning Center as presented.
- **Motion passed** to approve the FY 2016-17 Employee Work Calendar as presented.
- The *first reading* of proposed Board Policy 6801 – Capital Assets and Depreciation was reported by Gavin Hottman. The final reading and approval will be requested at the May board meeting.

PUBLIC AND BOARD COMMENTS

- Correspondence file with emails and letters was reviewed by board members.
- Board members commented on the local functions they attended on behalf of the ESD:
 - A. AESD Executive Board Meeting – April 7, 2016 – Dr. Richard Graham attended and commented on the meeting. The updated AESD “What is an ESD?” video was presented at the meeting and conference.
 - B. AESD Annual Conference – April 7-9, 2016 – Dr. Richard Graham, Ann Campbell, and Rainer Houser attended and commented on the conference.
 - C. OSPI Superintendent Candidate Forum – April 12, 2016 – Rainer Houser and Ann Campbell attended and commented on the event.
 - D. Children Northwest Board Special Meeting – April 18, 2016 – Marilyn Koenninger reported the board met briefly to establish a committee to work with consultants on the retirement program. Marnie Allen, *Executive Director of Human Resources and Legal Services*, noted they will bring back a proposed plan for approval at the next meeting.
 - E. Washington State Audit Exit Interview – April 26, 2016 – Trish Kellogg, Dr. Richard Graham, Ann Campbell, and Rainer Houser attended and commented on the exit interview. They noted it was a clean audit and the auditors were very complimentary of the ESD and their internal controls. The results of the audit will be made public the following morning.
- Marnie Allen shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. Youth Now Campaign: A collaborative effort “Weed Can Wait” launched on April 20, 2016. There has been a lot of television and print media coverage. They are also experiencing a highly successful social media campaign. The school “pop-up” parties have been well received by the students.
 - B. 2015 Washington Achievement Award Winners: 258 schools were recognized as highest performing schools based on statewide assessment data. The schools recognized are from the Battle Ground, Camas, Evergreen, Kelso, Ridgefield, Washougal, and Woodland school districts.

- C. Stevenson-Carson Employee Recognition: Jill Neth, *Special Education Teacher*, in the Stevenson-Carson School District was recognized by Benton Dorman, *Stevenson-Carson Special Ed Program Administrator*, for her efforts integrating students with special needs into the general education classrooms.
- D. Human Resources Employee Recognition: Joseph Mathews, *Human Resources Coordinator*, received praise from Kalama, Wahkiakum, Toutle Lake, and Naselle-Grays River Valley school districts for posting and advertising employment openings online.
- E. Couve Clover Run: Melissa Kreuder, *Assistant Director of HR Operations and District Services*, was recognized for organizing an ESD team to participate in the Couve Clover Run.
- F. Washington School for Deaf: Rose Yandell, *Educational Cable Television Coordinator*, received praise at a national conference for the video she created for the Washington School for the Deaf.
- G. 1-2-3 Grow and Learn: A story was shared about how the program helped a family in a tangible way.
- H. National Walk Day: Commit to Fit led 50 ESD employees on morning and afternoon walks in recognition of National Walk Day.
- I. White House Recognition: Kathy Whitlock, *Director of School Success*, and Vickei Hrdina, *Science Coordinator*, were recognized by the board regarding ESD 112's partnership with Code.org to bring Computer Science professional learning opportunities for elementary and middle-school teachers, and middle and high school counselors and administrators. ESD 112 was mentioned in a White House press release about STEM education.
- J. New Sound System: The new sound system in the conference center will be coming in May.
- K. ESD Connects Clothing Exchange: ESD Connects Clothing Exchange took place in April. Several hundred pieces of clothing were donated and exchanged by ESD staff. The remaining items were donated to Share House. Niki Hamilton, *Secretary II for Science Materials Center*, was recognized by the board for acting as the committee chairperson and organizing the event.

CALENDAR ITEMS

- WSSDA Spring Regional Meeting – April 27, 2016 - Longview Public Schools Administration Building
- AESD Accreditation Panels – May 24-25, 2016 – ESD 113
- La Center Third Year Accreditation Panel – May 31, 2016 – ESD 112
- ESD 112 Board of Directors' Business Meeting – May 31, 2016 – ESD 112
- Open Doors Graduation Ceremony – June 6, 2016 – ESD 112
- Community Foundation Luncheon – June 7, 2016 – Vancouver Hilton
- STEPS Graduation Ceremony – June 10, 2016 – ESD 112 Longview Campus
- AESD Executive Board Meeting – June 28, 2016 – NEWESD 101
- ESD 112 Board of Directors' Business Meeting – June 30, 2016 – ESD 112
- ESD 112 Board of Directors' Business Meeting – August 23, 2016 – ESD 112
- AESA Educators Call to Action – September 27-29, 2016 – Arlington, VA
- AESA Annual Conference – November 30 – December 2, 2016 – Savannah, GA

ADJOURNMENT

The meeting adjourned at 5:22 p.m.



For questions, please contact Terri Tangalin-Piedra, Administrative Assistant to the ESD 112 Board of Directors, at (360) 952-3317 or email: terri.tangalin-piedra@esd112.org. Approved minutes of the Board of Directors' meetings are kept in the ESD 112 Administration Offices and are public record.