



BOARD BRIEFS – October 24, 2017

ROLL CALL

Board Members Present: Dr. Richard Graham, President; Ann Campbell, Vice President; Marilyn Koeninger; Rainer Houser; Steve Wrightson; and Trish Kellogg. Darlene Stickel was excused.

CALL TO ORDER

The ESD 112 Board of Directors' Business meeting was called to order by President Richard Graham at 3:02 p.m. on October 24, 2017, with a quorum of six members present.

REPORTS AND DISCUSSION

- **Early Head Start Program Report:** Jodi Wall, *Executive Director of Early Care and Education*, reviewed the Early Head Start (EHS) monthly report. In 2015-2016, they were chosen to complete an abbreviated comprehensive review related to the EHS Home Based grant. If there were no findings, the program would only have to complete one more review in the five-year grant cycle, which was a Health and Safety specific review that same year. They passed both reviews, so the program completed the review process for the five-year cycle. The Office of Head Start released the new Aligned Monitoring System 2.0 (AMS 2.0). This federal monitoring approach ensures monitoring measures the performance and accountability of the programs across the country. This monitoring system provides a multi-year perspective on grantee operations, while focusing on program, performance, and compliance. The first year EHS-Child Care partnerships will receive a Focus Area One review, which is an offsite review. Since they completed the home based grant review in the prior monitoring system, they were not chosen for review this year. The ECEAP program has 72 unfilled part time slots and most families indicated they want a full day slot. The EHS center based program is currently serving six enrolled students and they have 74 openings. Additionally, they plan to open the Southridge and Kalama Early Learning Centers soon. The program continues to see an increase in the amount of parents participating at the policy council meetings.
- **Community Development Block Grant:** The Early Learning program is exploring the option to apply for an additional \$500K in county funds from the Community Development Block Grant. There is a need for facilities that are operational and maintained to continue providing services. The program would like to explore applying for funds outside of city limits to replace a portable outbuilding located at the Captain Strong Primary School.
- **Financial Advisory and Construction Services Group Program Update:** Kirk Pawlowski, *Director of Construction Services Group (CSG)*, and Mark Prussing, *Executive Director of Financial Advisory Services*, gave an overview of services provided to school districts in the region. Kirk shared the context for K12 capital facilities investments and how it impacts ESD 112. He reviewed CSGs' role in short, mid, and long range capital planning, bond program management, and growth opportunities. Mark reviewed the list of member districts that receive financial advisory services, and highlighted significant milestones the Financial Advisory Services program has experienced since it began in December 2014.
- **Superintendent Tim Merlino briefed the board on the following:**
 - A. **Levy Rate:** Tim and Gavin Hottman, *Assistant Superintendent, Chief Financial Officer, for Business and Financial Services*, met with the Cowlitz County school districts to discuss setting levy rates.
 - B. **ESD 112 Legislative Forum:** The ESD 112 Legislative Forum is scheduled for December 13, 2017 at 10:30 a.m. Confirmed 11 out of 18 legislators will be attending. Topics of discussion regarding House Bill 2242 include compensation and bargaining, prototypical staffing funding model, allocation issues, and regionalization money based on home values in the districts.

- C. Program Retreats: Tim and Gavin attended the CSG retreat in Pasco, WA. Additionally, Tim attended the School and Agency Operations Retreat.
- D. TV Etc.: Tim and Lori Oberheide, *Assistant Superintendent of Communications and Public Engagement*, met with Washington State University Vancouver to discuss a proposal for the university to become a member of the TV Etc.
- E. School Board Training: Tim and Marnie Allen, *Assistant Superintendent of Human Resources and Legal Services*, facilitated a board workshop training to the Skamania School District Board of Directors. They will provide training to the Klickitat School Board later this week.
- F. Transfer of Territory: The request for transfer of territory in Green Mountain and Battle Ground school districts remains unresolved.
- G. Regional Committee Training: The ESD 112 Regional Committee training is scheduled for November 15, 2017.
- H. On Target 2017-18: On Target for 2017-18 will be distributed to board members at next month's board meeting.
- I. Professional Educators Standards Board: Met with Professional Educators Standards Board (PESB) employees to discuss ESD U. They have a professional educator advisory board made up of current practicing principals and teachers that are interested in the ESD U program design.
- J. State Board of Education: State Board of Education are scheduled to meet at ESD 112. November 8-9, 2017. The group plans to tour the Quest Academy and host an evening forum in Kelso, WA on November 7.
- Employee Recognition: Lori Oberheide shared a presentation highlighting employees who received acknowledgements and appreciation of work accomplished. The presentation showcased the following staff members and events:
 - A. Bond Materials: A photo of staff members Michele Larsen, *Communications Manager*, and Melissa Burt, *Copy Writer/Graphic Designer*, who worked on school district bond materials was featured.
 - B. Castle Rock Care Squad: A photo of Castle Rock C.A.R.E. Squad lead by *ESD Student Assistant Professor – Educational Advocate Case Manager*, Lindsey Lonner, was featured.
 - C. Human Resource Employee Recognition: Amber Scott, *Administrative Assistant II*, was recognized for excellent service by a Vancouver School District employee.
 - D. Hootenanny: The board is invited to attend the annual Hootenanny event at ESD 112 on October 31, 2017.
 - E. Hockinson School District: Hockinson High School was recognized for receiving accreditation through 2023, along with several commendations from the Washington Association of Educational Service Districts.
 - F. AESA 2017 Call to Action: Photos of Ann Campbell, Rainer Houser, Tim Merlino, Loy Dale, and Mike Nerland meeting with Washington State Senator and Congressional staff members were featured.
 - G. ESD Special Education Teacher: The front page of the October 14 edition of The Daily News featured an ESD Special Education class in the Wahkiakum School District who packed food boxes for fellow students.
 - H. ESD Connects Diaper Drive: ESD Connects team facilitated a diaper drive and collected 2632 diapers and 4660 baby wipes that benefit Early Care and Education programs.
 - I. Featured Employee: Michele Larsen was featured in Washington's magazine "1989," as a game changer in the "Think" section and describes the non-profit she founded, The Joy Team.
 - J. Pope Visit: A photo of board member, Trish Kellogg, meeting Pope Francis was featured.
 - K. Wedding: A photo of board member, Darlene Stickel, daughter's wedding was featured.

PROPOSALS FOR ACTION

- **Motion passed** to approve the consent agenda items including minutes of the ESD 112 Board of Directors' Meeting – September 25, 2017, ESD 112 Personnel Activity Reports for October 2017, ESD 112 and SWCCC Expenditure Reports for September 2017, and Early Head Start expenditure reports for September 2017.
- **Motion passed** to approve Board Policies Chapter 500 and Chapter 2000 Instruction Series – Phase 4 as presented.

- Board Policies Chapter 400 – Business Series – Phase 1 was reported by Marnie Allen, *Assistant Superintendent of Human Resources and Legal Services*. The final reading and approval will be requested at the next board meeting.

PUBLIC AND BOARD COMMENTS

- Correspondence file reviewed by the board.
- AESA 2017 Educators’ Call to Action Conference: Ann Campbell and Rainer Houser attended and commented on the conference.
- Park Crest Early Learning VIP Tour: Ann Campbell, Richard Graham, and Rainer Houser attended and commented on the event.
- WSSDA Fall Regional Meeting: Ann Campbell and Richard Graham attended and commented on the meeting.

CALENDAR ITEMS

- AESD Executive Board Meeting – Bellevue, WA – November 16, 2017 – 3:00 p.m.
- ESD 112 Board of Directors’ Business Meeting – ESD 112 - November 21, 2017 – 3:00 p.m.
- AESA 2017 Annual Conference – San Antonio, Texas – November 29 – December 2, 2017
- ESD 112 Board of Directors’ Business Meeting with ESD Connects – FVNT Red Cross Building – December 12, 2017 – 11:30 a.m.
- ESD 112 Legislative Forum – ESD 112 – December 13, 2017 – 10:30 a.m.

ADJOURNMENT

The meeting adjourned at 5:13 p.m.